

## **Terms of Reference**

### **Dzongkha copy editor**

#### **Responsibilities**

Under the supervision of the Chief Editor, selected candidates will;

- translate news stories from English to Dzongkha
- draft logical, coherent scripts
- attend editorial meetings
- pitch story ideas
- research issues for news reports
- gather and crosscheck information
- file news stories as may be assigned
- narrate scripts properly in Dzongkha
- interview sources for news stories

#### **Competencies required**

Should be;

- creative, resourceful, capable of making mature, independent decisions
- committed to journalism and public service broadcasting
- have high regard and respect for teamwork
- be willing to work odd hours and in remote places

#### **Qualification**

He/she should have

- minimum a bachelor's degree from a recognized university
- scored on average 60% and above in class X (English and Dzongkha + best three subjects), XII (English + best three subjects) and college
- write well in Dzongkha as well as English
- speak Dzongkha fluently

**\* BBS may not fill all the vacancies if there are not many/adequate applicants.**