

Terms of Reference: Studio Technician

The purpose of this document is to define the Terms of Reference for the position of Studio Technician. The Studio Technician will be responsible for the operation, maintenance, and technical support of broadcast equipment and systems to ensure smooth and efficient broadcasting operations.

Position Overview:

Position Title: Studio Technician

Department/Division: Engineering Department/Studio Division

Reporting to: Studio Manager/Supervisor

Employment Type: Full-time

Responsibilities:

The Broadcast Operation Technician will be responsible for the following tasks:

1. Operating and monitoring broadcast equipment and systems, including cameras, audio and video routers, switchers, and studio lighting.
2. Setting up and configuring broadcast systems for live productions, recordings, and broadcasts.
3. Performing routine maintenance, troubleshooting, and repairs of broadcast equipment and systems to ensure optimal performance and minimize downtime.
4. Monitoring broadcast signals and quality, identifying and resolving technical issues in a timely manner.
5. Collaborating with news and production teams to ensure technical requirements are met for various programs and events.
6. Assisting in the setup and dismantling of equipment for on-site broadcasts and remote productions.
7. Conducting regular tests and checks on broadcast systems to ensure compliance with technical standards and regulations.
8. Keeping up-to-date with the latest broadcast technology trends and advancements.

Qualifications and Skills:

The ideal candidate for the Broadcast Operation Technician position should possess the following qualifications and skills:

1. Certificate in Electrical, or a related field (or equivalent experience).
2. Strong troubleshooting and problem-solving skills in a live broadcast environment.
3. Ability to work under pressure and adapt to changing broadcast requirements.
4. Willingness to work flexible hours, including evenings, weekends, and public holidays.

Working Conditions:

1. The Studio Technician will primarily work in a broadcast facility or production studio environment.
2. The position may involve working in shifts to cover 24/7 broadcasting operations.
3. Occasional travel to off-site locations for on-location broadcasts or events may be required.