

## **Terms of Reference (ToR) for Security Guard**

### **Responsibilities**

1. Responsible and accountable for arms & ammunitions issued.
2. Follow orders issued by the Security In-charge.
3. Report to the Security In-charge.
4. Wherever required provide logistic support.
5. Ensure check and security of the office compound.

### **Competencies required**

Should be;

- Creative, resourceful, capable of making matured and independent decisions.
- Have high regard and respect for teamwork.
- Willing to work during odd hours and in remote places.
- Sensitive to gender, race, religion, ethnicity etc.

### **Qualification/ Eligibility**

- Age limit: 25-39 years during the time of application.
- ex- Armed Personnel
- Security Training certificate holders.
- Experienced or an ex-army preferred.
- Write and speak Dzongkha and English well.

Selected candidates will be placed in BBS grade as per the service rule.